

**Event Information:**

**March for Babies – Volunteer Assignment Descriptions**

**Saturday, April 25, 2015 - Lake Eola – 195 N. Rosalind Ave. Orlando, FL 32801**

**Registration 7 a.m. – Walk 8 a.m.**

<b>Position</b>	<b>Description</b>
<b>Set Up</b> *will happen on 4/24 and 4/25	Assist in putting up signs/banners, setting up each tent with specific needs, set up sponsor tents with tables and chairs and any other set up items needed.
<b>Parking Attendants</b>	Assist with the VIP parking. Make sure the VIPs park in the right spot and know where to go.
<b>Registration</b>	Assist participants with collecting donations, direct them to where they need to go and provide any necessary assistance.
<b>Volunteer Check in</b>	Check in all volunteers, hand out volunteer shirts and direct them to their destination.
<b>T-Shirt tent</b>	Hand out T-Shirts to qualifying participants who have raised more than \$200.
<b>Photographer Assistant</b>	Provide support to the Photographers by assisting in organizing and expediting team photos.
<b>Circle of Champions tent</b>	Provide Circle of Champions with any necessary assistance. Help maintain cleanliness of tent.
<b>Food &amp; Drink</b>	Assists in the snack area with set up. Help distribute food and drinks to participants.
<b>Route Volunteer</b>	Provides direction to participants enthusiastically. Will be placed at specific intersections to ensure participants stay on route.
<b>Spirit Stations</b>	Cheers and encourages all of the participants as they are walking along the route.
<b>Mission tent</b>	Assist with the set-up of mission items and provide any assistance to participants. Oversee any crafts/engagement with participants.
<b>Family Teams/Kids Zone</b>	Assist by supervising the crafts, games, refreshments and making sure everyone is having a blast.
<b>Finish Line</b>	Cheer on participants who cross the finish line with a high-five, warm smile and “I did it!” sticker.
<b>Floater</b>	Assist in any area needed. Replenishing needed items, setting up tables/chairs, putting up signs, loading and unloading trucks, etc.
<b>Route Clean up</b>	Follow behind the last participants to clean up the route and make sure trash is not on the street or sidewalks.
<b>Break Down</b>	Assist in taking down signs, breaking down tables/chairs, picking up banners and signs and packing items in trucks.

**Times:** Volunteers to arrive at 6 a.m. and we will be finished by 2 p.m. (shifts are available)

**Attire:** Volunteer shirts will be available at volunteer check in. Please wear comfortable clothes and sneakers. Shorts are allowed but must be appropriate length. You will be outside the whole day so please come prepared with hats, sunglass, sunscreen, etc.

**Parking:** There is plenty of parking either on the streets or in one of the parking garages. Please be aware that garage and most street parking are not free on Saturdays.

**Please note:** other positions may arise and volunteers will be assigned tasks accordingly. A confirmation will be emailed to you the week before the walk with more details. Thank you so much for your flexibility!

For more information please contact Stephanie Baer at 321-274-8684 or [SBaer@marchofdimes.org](mailto:SBaer@marchofdimes.org)