

Event Information:

March for Babies – Volunteer Assignment Descriptions

Saturday, April 25, 2015 - Lake Eola – 195 N. Rosalind Ave. Orlando, FL 32801

Registration 7 a.m. – Walk 8 a.m.

Position	Description
Set Up *will happen on 4/24 and 4/25	Assist in putting up signs/banners, setting up each tent with specific needs, set up sponsor tents with tables and chairs and any other set up items needed.
Parking Attendants	Assist with the VIP parking. Make sure the VIPs park in the right spot and know where to go.
Registration	Assist participants with collecting donations, direct them to where they need to go and provide any necessary assistance.
Volunteer Check in	Check in all volunteers, hand out volunteer shirts and direct them to their destination.
T-Shirt tent	Hand out T-Shirts to qualifying participants who have raised more than \$200.
Photographer Assistant	Provide support to the Photographers by assisting in organizing and expediting team photos.
Circle of Champions tent	Provide Circle of Champions with any necessary assistance. Help maintain cleanliness of tent.
Food & Drink	Assists in the snack area with set up. Help distribute food and drinks to participants.
Route Volunteer	Provides direction to participants enthusiastically. Will be placed at specific intersections to ensure participants stay on route.
Spirit Stations	Cheers and encourages all of the participants as they are walking along the route.
Mission tent	Assist with the set-up of mission items and provide any assistance to participants. Oversee any crafts/engagement with participants.
Family Teams/Kids Zone	Assist by supervising the crafts, games, refreshments and making sure everyone is having a blast.
Finish Line	Cheer on participants who cross the finish line with a high-five, warm smile and “I did it!” sticker.
Floater	Assist in any area needed. Replenishing needed items, setting up tables/chairs, putting up signs, loading and unloading trucks, etc.
Route Clean up	Follow behind the last participants to clean up the route and make sure trash is not on the street or sidewalks.
Break Down	Assist in taking down signs, breaking down tables/chairs, picking up banners and signs and packing items in trucks.

Times: Volunteers to arrive at 6 a.m. and we will be finished by 2 p.m. (shifts are available)

Attire: Volunteer shirts will be available at volunteer check in. Please wear comfortable clothes and sneakers. Shorts are allowed but must be appropriate length. You will be outside the whole day so please come prepared with hats, sunglass, sunscreen, etc.

Parking: There is plenty of parking either on the streets or in one of the parking garages. Please be aware that garage and most street parking are not free on Saturdays.

Please note: other positions may arise and volunteers will be assigned tasks accordingly. A confirmation will be emailed to you the week before the walk with more details. Thank you so much for your flexibility!

For more information please contact Stephanie Baer at 321-274-8684 or SBAer@marchofdimes.org